

Order No. 289/2020

of the Rector of Jan Kochanowski University of Kielce

December 23,2020

Concerning the appointment of the team monitoring the functioning of the University during the SARS- CoV-2 epidemic

Based on Article. 23 clause 1 and item 2 point 2, art. 50 paragraph 1 of the Act of 20 July 2018 - Law on Higher Education and Science (Journal of Laws of 2020, item 85, as amended) and § 28 item 1 i 2, § 29 point 2 of the Statute of the Jan Kochanowski University of Kielce, in connection with the Act of March 2, 2020 on special solutions related to the prevention, prevention and eradication of COVID-19, other infectious diseases and crisis situations caused by them (Journal of Laws of 2020, item 1842 as amended), the following is ordered:

§ 1

A team is appointed to monitor the functioning of the University during the SARS- CoV 2 epidemic (hereinafter referred to as a Team) in the following composition:

- 1) mgr Piotr Burda – Promotion Office Staff
- 2) mgr Elżbieta Cichecka-Gil – Director of Human Resources Department
- 3) mgr Lucyna Dygas – Director of the Department for Students and Doctoral Students Affairs
- 4) dr hab. inż. Barbara Gawdzik, prof. UJK – Deputy Rector for Education
- 5) mgr Anna Kacprzak – Director of the Rector’s Office
- 6) mgr Olga Kalińska – Head of IT and Technical Support Department
- 7) dr hab. Dorota Kozieł, prof. UJK – Deputy Rector for Medical Affairs
(Chairperson of the Team)
- 8) mgr Michał Marciniak – Head of Legal and Organizational Department,
- 9) mgr Daniel Oszurek– Management Control Staff
- 10) dr Justyna Palacz – Head of Department for Education
- 11) dr Aleksandra Pisarska – Chancellor

- 12) Kinga Sabat – Chair of the University Students’ Council
- 13) Legal Advisor Roman Wołowiec – Coordinator of Legal Advisors Team

§ 2

Tasks of the Team shall include, in particular

1. Assessment of the risk involved at the University during the time of epidemic
2. Preparing, in reaction to the risk involved, organizational solutions for the University during the time of epidemic, concerning in particular:
 - a) conducting the didactic process
 - b) organizing students’ activity
 - c) organizational and administrative activity
 - d) safety rules and hygienic conditions of work
 - e) conducting meetings and taking decisions by the collegiate entities in remote mode
3. Constant monitoring of the functioning of University at the time of epidemic and after the epidemic, in particular
 - a) analysing negative consequences for the functioning of the University in connection with epidemic
 - b) monitoring and observing the procedures outlined in item 2
 - c) updating the procedures mentioned in item 2 to the current law and the present epidemic situation
 - d) preparing analysis and reporting to the Rector on the current functioning of the University at the time of epidemic

§ 3

1. As part of the Team’s functioning, the Team shall have the right to inspect the University’s documents

2. At the request of the Team Chairperson all organizational units and all people employed and educated at the University may be asked to submit information, explanation, reports and documents concerning the functioning of the Team

§ 4

The order enters into force on the day of signing.